

LESSON PLAN - MAKING APPLICATIONS

Summary

These resources aim to equip students with the knowledge and skills necessary for making applications - for university, jobs and apprenticeships. As such, there are certain resources solely applicable to KS5 (UCAS applications). The 'Thinking about skills' resources is aimed at KS3, but applicable for all learners. While CVs, job/apprenticeship applications and interviews will be particularly applicable for KS4/5, it may also benefit some KS3 learners looking forward to next steps and progression routes.

The main aim is

To develop the skills necessary to make applications to university, jobs and apprenticeships.

- Learner able to describe skills, qualities and experiences. (KS3-5)
- Develop understanding of essential HE/apprenticeship/workplace skills. (KS3-5)
- Learner will have gained knowledge and practice of application writing techniques and best practice. (KS4-5)
- Develop knowledge of the preparation and skills required for interview. (KS4-5)
- Develop knowledge of UCAS application process (KS5).

Linked to Gatsby benchmark: 1 & 3

Online resources that might be useful

<https://www.ucas.com/>

<https://www.prospects.ac.uk/>

<https://www.bbc.co.uk/bitesize/careers>

<https://nationalcareers.service.gov.uk/>

The rationale for the lesson aims: what skills will be developed?

- Ability to describe personal skills and qualities in a structured way.
- Understanding of essential skills for HE, apprenticeship, workplace.
- Knowledge and practice of application writing technique and best practice.
- Skills for interview.
- Knowledge and practice of UCAS personal statement writing.

Anticipated difficulties for learners

Students with limited access to IT and the internet will not be able to use the online resources when required.

Materials and Aids to be used

Workbooks, videos, tutorials, fact sheets, FAQs and signposting – available to download from the [Shaping Futures website](#)